

Date : 26 DEC 2022

To,  
ON DBSKKV, DAPOLI WEBSITE

Subject : Supply of Quotation for Purchase of Stationary for Library

Sir,  
This College intends to purchase of Stationary for Library as stated below: -

Sr. No.	Item / Equipment	Rate per	Qty	Rate (Rs)
1	A4 Xerox paper Rim (Copy Power)	per rim	01	
2	Legal Xerox Rim ( Co	per rim	01	
3	Paper Cutter	per piece	01	
4	2coir Register - Samrat	per piece	01	
5	1 coir Register - Samrat 32.00	per piece	01	
6	4 coir Register -Samrat	per piece	01	
7	6 coir Register - Samrat	per piece	01	
8	8 coir Register -Samrat	per piece	01	
9	Fevicol 200gm	per piece	01	
10	Envelope Brown 9.5x4.5 -100piece	per packet	01	
11	Envelope Brown 11x5 - 100piece	per packet	01	
12	Board pin plastic	per packet	01	
13	Plastic coated Envelope A4 size	per piece	01	
14	Black Permanent Marker	per piece	01	
15	File Flag /Postit 3colour (size3x3)	per piece	01	
16	File Flag /Postit 3colour (Size )	per piece	01	
17	White marker (Point)	Per piece	01	
18	Four Flap Cloth Folder	Per piece	01	
19	Two Flap Cloth Folder	Per piece	01	
20	Rubber	Per packet	01	
21	Calculator CROMI -9231	Per piece	01	
22	Both way Tape	Per piece	01	
23	Stapler Pins (Size - 24/6-1M)	Per piece	01	
24	Heavy Duty Stapler Pins(Size - 23S24)	Per piece	01	
25	Small Size Stapler	Per piece	01	
26	CD/DVD pouch with chain (120 CD's)	Per piece	01	
27	DVD Blank	Per piece	01	
28	Biding Tape 2"	Per packet	01	
29	Binding Clips Small Size (25mm)	Per packet	01	
30	Binding Clips Small Size (19mm)	Per piece	01	
31	Highlighter Yellow/Green	Per piece	01	
32	Whitener	Per packet (Qty 10 Box)	01	
33	U Pins (Plastic Coated)	Per packet (Qty 100)	01	
34	Plastic Folder Size A4	Per piece	01	
	Ring File			

You are requested to quote your competitive rates, item - wise for the purchase in detail, as per the below mentioned terms and conditions :

1. Quotation should be sent in a Envelop superscribing "Quotation for the purchase of stationary (Library) by post.
2. The quotation should clearly state the Basic price, applicable taxes and other charges such as Packing, transportation etc. separately.
3. The supplier should submit information regarding VAT, TAN & GST etc.. In case of non-confirmation of VAT & TAN, the applicable tax will be deducted from the billing amount as per the government rules.
4. Terms and conditions regarding payment, delivery and guarantee should be mentioned clearly. However, the delivery of the material should be sent to Shirgaon , Ratnagiri and your payment will be made against the delivery. Please note that any Bank formalities will not be accepted.
5. The Demand Draft Commission as well as postage regarding Payment is to be borne by the supplier.
6. The delivery should be FOR Destination ( as the College is situated out of the Municipal limits 'Octrai' is not applicable )
7. If you are the Sole Manufacturer or appointed as an Authorized Dealer for the sale, please enclose a copy of certificate stating as Sole Manufacturer / Authorized Dealer.
8. The undersigned reserves the right to reject any or all quotations without giving any reason thereof....
9. Quotation complete in above details should be sent to :

The Associate Dean,

College of Fisheries ,Shirgaon, Ratnagiri -415 629.

ON OR BEFORE.!!...January 2023

Yours Faithfully

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MAD  
26/11

Associate Dean  
College of Fisheries  
Shirgaon, Ratnagiri

**:Dr. BALASAHEB SAWANT KONKAN KRISHI VIDYAPEETH :**  
**: COLLEGE OF FISHERIES, SHIRGAON, RATNAGIRI - 415 629 :**  
*[Tel: (02352) – 232241, 232678 FAX: (02352) – 232987*  
*E-mail:adfishe.bskkv@gov.in/cabcofrtn@rediffmail.com/cofrtn@yahoo.com]*

No. COF/ LIB/SC/Stationary/ 2526 / 2022.

Date : **26 DEC 2022**

To,

**The Director of Extension**  
**Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth,**  
**Dapoli- 415 712**


**Subject:- Regarding uploading the Quotation Calling Letter on University website.**

**Respected Sir,**

It is necessary to *purchase of Stationary for the day- today work in Library* for College of Fisheries, Shirgaon, Ratnagiri. The copies of the quotation calling letter with specifications are enclosed herewith.

In this regards, I kindly request you to make necessary arrangement to upload the quotation calling letter on the DBSKKV, Dapoli website.

Yours faithfully,

  
Associate Dean  
College of Fisheries  
Shirgaon, Ratnagiri.  
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